

School Reimagined 3.0

**The Cass School District 63
Return to Learn Framework**



***Concord Elementary School
Cass Junior High School
Cass School District 63***

**DuPage County, Illinois
Approved March 16, 2021**

Table of Contents

Sections I-IV Guiding Beliefs, Principles and Assurances

I.	Superintendent’s Message	Page 1
II.	School District Contact Information	Page 2
III.	Return to Learn Guiding Beliefs and Principles	Page 2
IV.	Educational Assurances	Page 2

Sections V-VIII Calendars, Schedules, Transportation and Lunches

V.	2020-21 School District Calendar	Page 3
VI.	Daily Student Attendance Schedules	Page 3
VII.	Bus Route Information, Certification and Fees	Page 3
VIII.	School Lunch Orders and Procedures	Page 4

Sections IX-XV Certification, Exclusion, Quarantine and Notifications

IX.	In-Person Instruction Health Guidelines	Page 5
X.	Required Daily COVID-19 Parent Certification	Page 5-6
XI.	Close Contact Definition	Page 6
XII.	IDPH COVID-19 Exclusion Guidance, Testing and FAQs	Page 6
XIII.	Exclusion and Quarantine Protocols	Page 7
XIV.	Communication and Notification Protocols	Page 7-8
XV.	Voluntary Parent Communication	Page 8

Sections XVI-XX Travel, Prevention, Health and Safety Requirements

XVI.	Family Travel Recommendations	Page 8
XVII.	Social Distancing and Mask Requirements	Page 8
XVIII.	Proper Handwashing	Page 9
XIX.	Personal Protective Equipment	Page 9
XX.	Cleaning and Disinfecting	Page 9

Sections XXI-XXIX In-Person and Remote Learning Options

XXI.	Four-Day In-Person Schedule	Page 9
XXII.	In-Person Instruction Absence Policy	Page 9-10
XXIII.	Fully Remote Learning Framework	Page 10
XXIV.	Remote Instruction Learning Platforms	Page 10
XXV.	Remote Teaching and Learning Principles	Page 10-11
XXVI.	Remote Expectations for Students and Parents	Page 11
XXVII.	Mindfulness with Screen Time	Page 11
XXVIII.	Attendance and Grading	Page 11

Sections XXX References

XXIX.	References, Links and Resources	Page 12
-------	---------------------------------	---------

I. Superintendent's Message

Dear Cass School District 63 Staff, Parents and Community Members,

While nothing is going to be perfect when trying to educate our children in the COVID-19 pandemic, the cooperation and effort among our teachers, schools, students and parents in Cass School District 63 has been second to none. What I appreciate the most is that our teachers and staff have worked so hard to make both remote and in-person instruction successful, our kids and parents have been engaged and active participants in the process, and our school district has worked to provide our full curriculum in the best way that we can. For all that each of you have done to make this successful so far, thank you.

With all of the work and planning that has been done, it is an exciting step to bring our students to school for more in-person instruction for parents who choose that option. We continue to adapt and make changes to ensure that we do so in a manner that is healthy, safe, and educationally sound for our children, as well as for our teachers and staff. Having said that, we acknowledge that with more children in school we are likely to have close contacts in the event of an actual case of COVID-19 in the school setting. This is why it is so important to wear masks properly and utilize all of our other layered mitigation strategies to avoid any spread of COVID-19 in the school setting.

The pages that follow comprise School Reimagined 3.0, recognizing our changes throughout the school year from remote instruction, to blended instruction and now to more in-person instruction for parents who choose this option. Significant changes and important modifications from the previous plan are shown in red.

The overarching and uncompromising theme throughout this framework is the health and safety of our students and staff, and one of the key hallmarks is the flexibility to change and adapt quickly and safely as we have done throughout the year. We have and will continue to work closely with our local public health officials at the DuPage County Health Department to make sure we are prepared and that we handle any situation properly.

We will continue to listen and hear the concerns of our parents and in turn we will continue to communicate with you as parents, as well as our own teachers and staff, because the people who work with children every day have great insight into how to help keep everyone safe.

Parents who have any particular concerns, questions or needs are strongly encouraged to contact your school principal. As always, thank you for your support of our children, staff and schools and never hesitate to contact us with any questions or concerns.

Sincerely,

Mark R. Cross

Superintendent of Schools

II. School District Contact Information

Contact information for the school district office and each school building is as follows:

Cass School District 63

Mr. Mark R. Cross, Superintendent
mcross@cassd63.org
8502 Bailey Road, Darien, IL 60561-5333

Mrs. Gayle Wilson, Administrative Assistant
gwilson@cassd63.org
331-481-4000

Concord Elementary School

Dr. Laura Anderson, Principal
landerson@cassd63.org
1019 Concord Place, Darien, IL 60561-5124

Ms. Katie Doyle, Assistant Principal
cdoyle@cassd63.org
331-481-4010

Cass Junior High School

Mrs. Christine Marcinkewicz, Principal
cmarcinkewicz@cassd63.org
8502 Bailey Road, Darien, IL 60561-5333

Ms. Michelle Roberts, Assistant Principal
mroberts@cassd63.org
331-481-4020

III. Return to Learn Guiding Beliefs and Principles

Following are our beliefs and principles for the Cass School District 63 Return to Learn Framework:

- ✓ The health and safety of our children and staff will always come first.
- ✓ We will reimagine school and be creative in our approach to teaching and learning.
- ✓ We will help our children move forward academically, as well as socially and emotionally.
- ✓ We will provide our students with meaningful and positive educational experiences both in person at school, as well as through remote learning at home.
- ✓ We will continue to offer our children access to not only the core academic areas, but also art, music, physical education and STEM.
- ✓ We will offer as much flexibility and choice as possible for our parents, while following the health guidance with the staff and within the spaces we have available.
- ✓ Every child and adult will follow the current public health guidance at school, as well as the policies as outlined by the school district and within this framework.

IV. Educational Assurances

While providing high quality instruction and educational services for our students presents countless challenges in the current environment, Cass School District 63 will provide accessibility of remote instruction to all students enrolled in the district, our learning activities will reflect the current Illinois State Learning Standards and we will continue to meet the unique needs of our students in special populations, including English Language Learners, students in special education and students who may be homeless.

It is our intention to make a successful return to all in-person learning for all students, regardless of their background or educational needs, once health conditions allow. Until such time, Cass School District 63 is committed to meeting the needs of all learners, regardless of their background and educational or social and emotional needs.

V. 2020-21 School District Calendar

The [2020-21 Cass School District 63 Calendar](#) found under this link has been updated to reflect in-person attendance schedules for the remainder of the school year. This includes several changes with instructional formats on certain Fridays.

VI. Daily Student Attendance Schedules

Monday-Thursday Attendance Schedules – Daily schedules on these days are as follows:

Concord (Grades PreK and K) AM 8:00 - 10:45 and PM 12:00 - 2:45	Concord (Grades 1-4) 8:00 a.m. - 2:45 p.m.	Cass (Grades 5-8) 8:45 a.m. - 3:30 p.m.
--	---	--

Friday Modified Attendance Schedules – Fridays are modified in time and format to allow for three hours of live instruction and two hours of independent learning activities, totaling five hours of instruction. Fridays will start at the same times as above and the three hours of live instruction will take place between 8:00 - 12:00 at Concord and between 8:45 - 11:45 at Cass.

School Improvement Days – On several Fridays throughout the year, there will be independent learning days without live instruction. Learning activities will be assigned in advance for these days.

VII. Bus Route Information, Certification and Fees

Route Information – The school district will be communicating changes with bus routes. Assigned seating and the wearing of masks will be required when students ride the bus to and from school. While we do our best to space students out on our buses and socially distance as much as possible, we cannot guarantee that students will be six feet apart or more on all of the buses at all times, but we will remain under the recommended maximum bus capacity of 50 students. We know some parents may opt out of having their child ride the bus and the school district will continue to provide contact monitoring and tracing on the buses should this be necessary. This is why the proper wearing of masks is required and our bus drivers will maintain open windows to maximize airflow and circulation whenever possible. Drivers uphold cleaning and sanitizing procedures between bus routes as well. The district will continue to monitor the social distancing and our changes with routes, and any parent questions or concerns are very welcome.

Daily Parent Certification – Parents of children riding the bus will complete the [COVID-19 Symptom Paper Certification Form](#) provided under this link, rather than the Electronic COVID-19 Symptom Parent Certification Form that parents must submit for all non-bus riders (see Section X). Assuming the child is free of symptoms and has not been in close contact, this form must be turned in upon boarding the bus each morning. For students scheduled to ride the bus, hard copies will be sent home for parents to complete each morning after they check and certify their child. **This form is very helpful to our staff and we ask for parent assistance with this request.**

Prorated Bus Fees – The new 2020-21 fee for utilization of transportation from the start if in-person learning is \$180. The district will prorate by month for partial use during the school year. There will be no bus for morning Encore classes.

The school offices have contacted households regarding pick up and drop off times and locations for students who plan to ride the bus to or from school. Any questions regarding bus routes should be directed to the respective school office.

VIII. School Lunch Orders and Procedures

The health and safety of our students and staff has been paramount in our planning, but lunches are one of the biggest challenges and the staff will do whatever possible to space out students. Whenever possible, smaller groups of students will eat lunch in the supervised outside, in the hallways, in an alternative location or in classrooms. Students can bring their own lunch prepared at home, but the district requires that parents avoid sending lunches that contain peanut products.

Parent Lunch Option – To help maintain the lowest possible numbers with in-person instruction, the schools will remain flexible with parents who wish to pick up their child for lunch due to this unmasked activity. Parents must make arrangements with the school office in advance and adhere to the lunch schedule for that child.

Lunch Availability – School lunches are available for both students attending in-person at school, as well as those participating remotely. This includes lunches at home when quarantined, as well as those students who are fully remote. Parents participating in the school lunch program should read the following carefully as fully remote student lunches are handled differently than those who participate under blended instruction.

Weekly Electronic Lunch Ordering for All Students – All lunch orders for the following week for both in-person and remote students must be placed at one time through a weekly electronic lunch order that is sent out on Thursdays of the previous week. There will be one message that is provided to all parents, with separate links for in-person and remote learning lunch orders. Parents interested in ordering lunches for their children for any days of the following week must respond accordingly. A separate lunch order form must be submitted for each child.

Orders and Deliveries for Remote Only, Prekindergarten and Kindergarten Students – Parents of any child who is remote only for any reason and who want lunch delivered at home must choose the remote learning lunch order link when it is provided for the following week. This includes prekindergarten and kindergarten students since they attend half days and do not eat lunch at school.

Home deliveries will take place on Mondays for Monday and Tuesday lunches and on Wednesdays for Wednesday, Thursday and Friday lunches. Delivery will take place between 9:00 and 11:00 a.m. and an adult must be available to receive the order or a cooler must be placed on the front porch to place food for proper storage.

Friday Lunch Distribution – For students attending in person Monday through Thursday, Friday lunches will be sent home with students at the end of the day on Thursday.

Safe Handling – Parents who order lunches for students to bring home will need to retrieve the lunches as soon as students arrive home to make sure they are stored properly and safely.

Cost – The Illinois State Board of Education School Nutrition Program has announced that lunches will be provided to all students free of charge for the entire 2020-21 school year.

Questions Regarding the Lunch Program – Parents who have any questions about the lunch program, orders or delivery should contact Mrs. Gayle Wilson at gwilson@casd63.org.

IX. In-Person Instruction Health Guidelines

Guidance from the Illinois Department of Public Health and the Illinois State Board of Education states that regardless of the level of community transmission, all schools must use and layer the following five essential mitigation strategies that are key to safely delivering in-person instruction and mitigating COVID-19 transmission in schools:

- ✓ Require universal and correct use of appropriate personal protective equipment (PPE), including face masks;
- ✓ Require social distancing be observed, as much as possible;
- ✓ Require contact tracing in combination with isolation of those with suspected or confirmed COVID-19 and quarantine of close contacts, in collaboration with the local health department;
- ✓ Require an increase in schoolwide cleaning and disinfection and maintenance of healthy environments; and
- ✓ Require promotion and adherence to handwashing and respiratory etiquette.

X. Required Daily COVID-19 Parent Certification

Required Daily Certification Process – To ensure the safety of our students, staff and families, one of the strict requirements is making certain that everyone at school is free of COVID-19 symptoms, and has not been in close contact with anyone who has tested positive for COVID-19, or is suspected of having COVID-19, starting from two days prior to the onset of their symptoms or, if they are asymptomatic, from two days prior to their positive test date until they are isolated.

Early each morning of in-person attendance at school, the school district will email parents the Electronic COVID-19 Symptom Parent Certification Form link to complete and certify in writing that their child is free of any COVID-19 symptoms and has not had any close contacts as explained below prior to entering a school district building. The electronic certification is strongly preferred, with the exception of students who ride the bus to school. Parents of bus riders will complete the paper certification form as explained under Section VII. **This process is an important component of our layered mitigation efforts and parental assistance is appreciated.**

Daily Certification Requirements and Symptoms – As part of this important safety protocol, parents will need to comply with the following on each day of in-person attendance:

- ✓ Certify on each morning the absence of all related and listed symptoms for each child prior to him or her entering a school district bus or building.
- ✓ Agree to not send a child to school with any of the following symptoms, or if he or she has been in close contact as described above.
- ✓ Understand that school staff will symptom check each child who is not pre-certified, will check students additionally as needed and will monitor all children for symptoms throughout the day.
- ✓ Understand that in addition to parent certification, the district will enact protocols and contact parents for child pick up immediately if any of the following symptoms are exhibited:

Shortness of breath

Muscle or body aches

Fatigue from an unknown cause

Abdominal pain from an unknown cause

New congestion or runny nose***

New onset of a moderate to severe headache***

Sore throat

Diarrhea

Nausea or vomiting

New cough***

New loss of sense of taste or smell***

Temperature of 100.4° Fahrenheit or greater

***These symptoms do not need to be indicated IF they are previously existing symptoms AND can be attributed to allergies or another pre-existing condition.

No Fever Reducing Medication Requirement – Regarding fevers, the school district will follow the current policy that students are fever free without assistance from medication for 24 hours before returning to school. Under no circumstances should parents provide their children with Tylenol or other medications to reduce a fever for the purposes of sending their child to school.

XI. Close Contact Definition

According to the Illinois Department of Public Health, a “close contact” is anyone (with or without a face covering) who was within 6 feet of a confirmed case of COVID-19 (with or without a face covering), for at least 15 minutes throughout the course of a day. The period of close contact begins two calendar days before the onset of symptoms (for a symptomatic person) or two calendar days before the positive sample was obtained (for an asymptomatic person). If the case was symptomatic, persons with briefer periods of exposure may also be considered contacts.

XII. IDPH Exclusion Guidance, Testing and FAQs

Exclusion Guidance – As part of our health and safety protocols, Cass School District 63 works under the [Illinois Department of Public Health Exclusion Guidance](#) and in consultation with the DuPage County Health Department. Parents should familiarize themselves with the various scenarios on this chart, including close contacts with other people outside or inside of school, symptoms with and without a negative test or an alternative diagnosis, and also for an asymptomatic person who is a close contact to a confirmed or probable COVID-19 case.

COVID Testing – IDPH states that medical evaluations and RT-PCR tests are strongly recommended for close contacts who are unvaccinated as well as persons with COVID-like symptoms. However, a negative test after a close contact does not allow a return to learning until the 14-day quarantine period is satisfied and the individual is symptom free for at least 24 hours prior to returning.

Health Department Consultation – In each case, the superintendent or designee will communicate with the DuPage County Health Department to review the facts of the case, determine any close contacts and to coordinate contact tracing in the event it is necessary. All information will remain confidential and student and family privacy rights will be followed at all times. Parents should be aware that the Family Education Rights and Privacy Act (FERPA) allows the school district to disclose to a public health agency personal identifiable information from student education records without prior written consent.

IDPH FAQs – In addition to the chart provided above, IDPH maintains a comprehensive listing of [Frequently Asked Questions \(FAQs\) for Schools](#). This also contains guidance that the school district follows and utilizes to develop procedures and protocols.

XIII. Exclusion and Quarantine Protocols

Procedures at School – Students and unvaccinated staff who exhibit COVID-19 symptoms during their screening, who develop such symptoms during the school day, or who have been in close contact within their household with an individual with COVID-19 or is suspected of having COVID-19, shall be separated from others for an assessment and evaluation by a designated staff member.

In the event this is necessary, the following procedures will be followed:

1. A safe location at each school will be designated where students can be assessed and wait to be picked up by the parent.
2. The location will be discreet, so that others may not see the student waiting. Students sent to this location will be supervised at all times.
3. Designated staff members will work to identify individuals with whom the student has had close contact under the definition in the school setting for the two days prior to the onset of symptoms, if any.
4. In all instances, the parent will be called and notified of the situation. Parents will be asked to pick up the child for possible isolation or quarantine at home.

Quarantine Requirements – If a student or unvaccinated staff member is required to be excluded from school because they have COVID-19 symptoms, have tested positive for COVID-19, or have had close contact with an individual with or is suspected of having COVID-19, that student or staff member shall be excluded from school for the period of time recommended by public health officials.

Remote Learning During Quarantine – The parents of a quarantined student will be provided information regarding full remote learning during the child’s isolation/quarantine period, as well as after travel per the guidance in Section XVI. Otherwise, the In-Person Instruction Absence Policy per the guidance in Section XII will be in effect.

XIV. Communication and Notification Protocols

Close Contacts – Staff and the parents of students who were in close contact with the isolated/quarantined student will be notified that they were in “close contact” with an individual who has either tested positive for COVID-19, or is suspected of having COVID-19. Parents will also be notified in the event their child exhibits COVID-19 symptoms while at school. The initial contact will require parents to pick up children from school as explained in the previous section.

Low Risk Exposure Notification – In compliance with current health guidance and unless otherwise necessary, the school district will provide a low risk exposure notification to parents of students in a particular building. This notification will be in addition to the children or staff who are considered close contacts in which additional notification, precautions and quarantining are required. The low risk exposure notification will provide parents in that building with information regarding a situation, while also maintaining the confidentiality of students and staff.

General School Community Case and Quarantine Data – For the greater school community, the district will provide statistical data on the number of individuals who have tested positive for COVID-19 as well as the number quarantined. This will be communicated to the school community on a periodic basis for transparency and awareness.

Follow Up Communication with Individual Parents – After the initial contact has been made, the superintendent or designee will consult with the DuPage County Health Department and communicate regarding procedures and timelines with parents of children who are active cases or close contacts. This information will include the procedures for the student’s release to return-to-school at the end of the isolation or quarantine period.

School district staff will communicate with parents during the student’s exclusion from school to obtain updated information about the student’s health condition and needs. The principals, assistant principals and the child’s teachers will communicate regarding day to day issues and educational needs for remote learning while under quarantine.

XV. Voluntary Parent Communication

In addition to the requirements of the daily COVID-19 parent certification, the school district requires that parents self-report any COVID-19 symptoms, exposures, and positive test results to the school district staff immediately, and adhere with the travel recommendations that follow.

XVI. Family Travel Recommendations

Travel increases the chances of spreading and contracting COVID-19, particularly for unvaccinated people when travel takes place in higher risk locations. The CDC currently requires testing of all international travelers before they enter the United States.

Utilizing [CDC travel guidance](#), the school district strongly encourages parents to have all family members tested three to five days after travel AND stay home for seven days after travel. If no test is pursued, CDC guidance states that it is safest to stay home for 10 days after travel. The remote option will remain available using the timelines after travel as indicated above to provide seamless instruction while the child is at home while parents watch for symptoms and obtain testing results.

As explained in the In-Person Instruction Absence Policy under Section XXII, the remote option will not be available during travel or for any other reason outside of self-quarantining after returning from travel as explained above, and for those required to follow the exclusion and quarantine Protocols as explained in Section XIII. This policy will go into full effect on Monday, April 12, as explained in Section XXII.

XVII. Social Distancing and Mask Requirements

Following the guidelines of social distancing as much as possible for students and staff will be a greater challenge with more children in the school setting under the 3.0 plan. It is possible that this could lead to close contacts in the event of an actual case of COVID-19 in the school setting. The proper wearing of face masks covering the nose and mouth will be required of all students and staff while at school, on school grounds, at bus stops and on buses.

While the school district will maintain an inventory of disposable masks, we are asking parents to provide multiple personal masks for their child, preferably in sealed plastic bags for the masks not being worn at the time. Mask breaks will be provided for students during the day as much as possible when conditions and social distancing allow the staff to make this decision.

XVIII. Proper Handwashing

Proper handwashing and sanitizing, particularly before lunch, but also at other times throughout the day, will be a critical component of the routines with students at school.

XIX. Personal Protective Equipment

In addition to the mask and handwashing requirements of both students and staff, the school district has built an inventory of personal protective equipment for staff including disposable masks, gloves, wipes and sanitizer to be used periodically throughout the day. In addition to these items, the district has provided two mobile plexiglass shields for each classroom. Additionally, plexiglass shields have been installed in school offices. The district has also provided clear face shields for staff use in the event this is necessary to protect students or staff, as well as additional personal protective equipment for custodial staff charged with cleaning and sanitizing.

XX. Cleaning and Disinfecting

Cleaning and disinfecting procedures in compliance with current health guidance are in effect. Every classroom has been provided with FDA approved hand sanitizers and wipes and planning meetings are periodically held with custodial staff. The school district will continue to address allergy needs of individual students as well.

XXI. Four-Day In-Person Schedule

Under the 3.0 Return to Learn Framework, parents who choose to send their children to school for in-person instruction will be provided four full days at school, every week Monday through Thursday. The exception to the full day schedule is is prekindergarten and kindergarten, who will continue to attend school in half day cohorts, also Monday through Thursday.

Cass Junior High School Exceptions – Since there is no Encore bus, junior high students who attend the four-day in-person schedule may participate in band and chorus remotely. Also, due to the fact that we cannot maintain cohorts of students with the academic schedule, junior high parents who are interested in a half day attendance option under very specific guidelines can contact Principal Christine Marcinkewicz.

Under our 3.0 survey, 83.8 percent of our parents chose the four-day in-person option. It was communicated previously that our original 2.0 blended framework would allow the district to bring our students back full time if the health data at the time supports this action. The 3.0 framework likewise will continue to allow for a transition back to blended or full remote learning if this becomes necessary.

XXII. In-Person Instruction Absence Policy

Effective Monday, April 12, the school district will no longer provide remote instruction on the days in-person students are absent from school. If an in-person student is absent on a given day for any reason, the normal absence and make up policy will be in effect. The exception to this is for

students self-quarantining after returning from travel in the timelines explained previously in Section XVI, and for those required to follow the exclusion and quarantine Protocols in Section XIII. Parents can choose to go fully remote at any time but that will remain a commitment for the remainder of the school year. As we move from the blended cohort model to more in-person instruction, we can no longer switch back and forth between models. Our teachers and staff truly appreciate the cooperation and understanding of our parents with this policy.

XXIII. Fully Remote Learning Framework

There is no question that having children at school with their teachers is the best path to academic, social and emotional growth, but the district still believes under current health guidance that providing the full curriculum through robust remote instruction including synchronous and asynchronous remote learning activities is important. Our goal is to have the remote educational experience mirror the live classroom instruction as much as possible.

Under 3.0 and for the remainder of the 2020-21 school year, fully remote instruction will remain an option for our parents. At the time of our survey 16.2 percent of our parents preferred this option, but there is no limitation on how many parents can choose the fully remote learning option and parents can opt in to remote learning at any time. Once opting in to fully remote learning, this will remain a commitment for the remainder of the 2020-21 school year.

XXIV. Remote Instruction Learning Platforms

The school district has the technology and capacity to do this well and has invested in the full version of the technology platforms utilized. This allows for safety and controls that will be very helpful to both our students and staff.

Grades PreK and Kindergarten – PreK students use the Seesaw website that is loaded on their Chromebook for the remote learning platform. Zoom links for daily meetings will be posted on Seesaw and parents can find tutorials and support using the Seesaw website.

Kindergarten students access the daily schedules of activities and Zoom links through Google Classroom and complete the independent activities through Seesaw. Students access Seesaw by clicking on links in the Google Classroom daily schedule document.

Grades 1 Through 8 – Students in grades 1 through 8 will use Zoom and Google Classroom for their primary remote learning platforms. For Zoom, students are expected to log in with their first and last name for the display. Google Classroom setup will be facilitated by teachers and each teacher will communicate how this will be done for each class.

Teachers at all levels may use other applications or web-based platforms to enhance the teaching and learning process as well. Please direct any questions to the child’s teacher or principal.

XXV. Remote Teaching and Learning Principles

Every effort has been made to provide an excellent remote teaching and learning experience for our students. Our teachers will continue to make modifications and improvements whenever possible to make remote learning successful. Following are the key principles of our plan:

- ✓ Daily attendance will be taken.
- ✓ Both live and independent teaching and learning activities will be provided through online platforms totaling at least five hours of instruction daily.
- ✓ Daily instruction will be provided in all subjects and on a normal school schedule, including art, music, physical education and special education.
- ✓ Teaching and learning activities will be age and grade-level appropriate.
- ✓ Regular assessment, feedback and grading will be provided.
- ✓ Academic integrity and online etiquette will be expected of both students and parents.
- ✓ Interventions, social work, counseling, assistance for English Language Learners and other services will be provided as appropriate.
- ✓ As much as possible and whenever feasible, virtual extracurricular activities and clubs will be available to students who are interested.
- ✓ Teachers and staff will be on site and in their classrooms throughout the day to provide the most robust and meaningful remote teaching and learning experience for our students.
- ✓ School offices are open and a phone call or email away to assist you and your child.

XXVI. Remote Expectations for Students & Parents

As referenced in the Remote Teaching and Learning Principles above, academic integrity and online etiquette will be expected of both students and parents, as well as our staff at school. Along these lines, please be aware of the following Remote Expectations for Students and Parents:

- ✓ Students will log in with their first and last name prepared and ready to participate.
- ✓ Students will be respectful to their fellow students and their teachers.
- ✓ Students will follow all applicable school and classroom expectations.
- ✓ Students will participate in remote learning activities, discussions, any group activities and various learning tasks throughout the day.
- ✓ Students and parents will not photograph or record any other student or staff, while also adhering to all district technology acceptable use policies in place for in-person learning.
- ✓ Students will use cameras, video, microphones and online features appropriately.
- ✓ As much as possible, students will utilize a learning space that is available during the school day that is free from distractions and appropriate for learning.

XXVII. Mindfulness with Screen Time

The school district recognizes the importance of brain breaks, as well as the effect of extended screen time on children. As plans have been developed, schedules were intentionally created with times of the school day to include mindfulness activities, stretch breaks and academic work that is to be completed “off screen”. The district’s intention is to maintain the engagement of our students throughout the school day, but that engagement will not always involve direct screen time.

XXVIII. Attendance and Grading

The 2020-21 school year will include daily attendance and grades for both in-person as well as remote instruction. Attendance will be taken at scheduled times and grades also recorded for students who are fully remote. As explained previously in Section XXII, effective Monday, April 12 remote instruction will no longer be provided on the days in-person students are absent from school as explained, otherwise the normal absence and make up policy will be in effect.

XXIX. References

Following are several of the references, links and resources utilized in the development of the *School Reimagined Cass 63 Return to Learn Framework*.

IDPH/ISBE Exclusion Guidance

www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf

IDPH and IDBE Health Guidance for Schools FAQs

<https://www.isbe.net/Documents/IDPH-School-FAQs.pdf>

Stay Safe DuPage Return to School Framework

www.dupagehealth.org/DocumentCenter/View/3541/COVID-19-Return-to-School-Framework-8-28

DuPage County Health Department Dashboard

www.dupagehealth.org/610/DuPage-County-COVID-19-Dashboard

Restore Illinois Plan

<https://coronavirus.illinois.gov/s/restore-illinois-introduction>

IDPH and ISBE Part 3 Joint Transition Guidance – Starting the 2020-21 School Year

www.isbe.net/Documents/Part-3-Transition-Planning-Phase-4.pdf

ISBE Part 3 Joint Transition Guidance – Starting the 2020-21 School Year FAQs

www.isbe.net/Documents/FAQ-Part-3-Transition-Guidance.pdf

ISBE Fall 2020 Learning Recommendations

www.isbe.net/Documents/Fall-2020-Learning-Rec.pdf

Centers for Disease Control and Prevention – Considerations for Schools

www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html