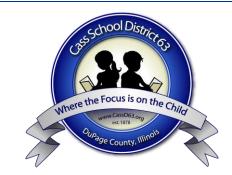
ADMINISTRATIVE OFFICE

Cass School District 63

8502 Bailey Road • Darien, Illinois 60561-5333 331-481-4000 • Fax 331-481-4001 • mcross@cassd63.org



Superintendent of Schools



RE: Highly Qualified Teachers

Dear Parents/Guardians:

In accordance with ESEA Section 1111(h)(6) PARENTS RIGHT-TO-KNOW, please note that every parent of a student in a Title I school has the right and may request information regarding the professional qualifications of your child's classroom teacher. Concord Elementary School is a Title I school. This information regarding the professional qualifications of your child's classroom teacher includes, at a minimum, the following:

- 1. Whether the teacher has met state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- 2. Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
- 3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certifications or degree.
- 4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If at any time your child has been taught for four or more consecutive weeks by a teacher not highly qualified, the school will notify you.

If you have any questions, please do not hesitate to contact me at 331-481-4000 or at mcross@cassd63.org.

Sincerely,

Mark R. Cross

Mark R. Cross Superintendent

MRC/glw

Concord Elementary School

Cass School District 63

1019 Concord Place • Darien, Illinois 60561-5124 331-481-4010 • Fax 331-481-4011 • landerson@cassd63.org

Laura Anderson, Ed.D.

School Principal & District Director of Teaching & Learning

Cass Junior High School

Cass School District 63

8502 Bailey Road • Darien, Illinois 60561-5333 331-481-4020 • Fax 331-481-4021 • cmarcinkewicz@cassd63.org

> Mrs. Christine Marcinkewicz School Principal & District Director of Technology