



CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333

Board of Education Meeting Minutes

Tuesday, May 16, 2023

Minutes of the Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; held at Concord Elementary School at 7:00 P.M. on the 16th Day of May, 2023.

I. Welcome and Call to Order

The meeting was called to order at 7:03 p.m.

A. Pledge of Allegiance

B. Roll Call

Upon roll being called, the following members answered present: President Lana Johnson, Secretary Urszula Tanouye and Members Chris Green, Katie Marinelli, Liz Mitha and Steve Wyent. Vice President Rinku Patel was absent.

Also in attendance: Mark R. Cross, Superintendent, Laura Anderson, Concord Elementary Principal, Christine Marcinkewicz, Cass Junior High Principal and Gayle Wilson, Recording Secretary and Administrative Assistant to the Superintendent

C. Recognition of Audience, Announcements and Correspondence

Vice President Johnson welcomed guests Mary Kate Favia, Joe Favia, Allie Piemonte, Christa Romaniszak, Sue Lyons, Anya Schlottmann, Jessica Ruiz, Filomena DeChiara, Calvin Tanouye, Clara Tanouye, Kristyn McElligott, Katie Fujiura and Deb Dolehide.

Mrs. Johnson stated that the district had received one FOIA requests that has been fulfilled.

D. Recognition of Retirees and District Employee Years of Service

President Johnson and Mark Cross recognized those individuals who are reaching milestone years of service: Concord teacher assistant Becky Greenberg for 10 years of service, Concord special education teacher Jamie Tinucci, Concord 3rd grade teacher Christa Romaniszak, and Cass permanent substitute teacher Terri Sasnau for 15 years of service, Cass custodian Steve



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

Boutet, Concord reading teacher Courtney Cozzolino and prekindergarten parent coordinator Pam Worth for 20 years of service, Cass social sciences teacher Kristina Patrey and Concord teacher assistant Cindy Becker for 25 years of service, and Concord 4th grade teacher Anya Schlottmann for 35 years of service.

They then recognized retiring Cass special education teacher Katie Fujiura after 19 years of service, Cass science teacher Theresa West after 19 years of service, Concord 4th grade teacher Mary Kate Favia after 17 years of service, Cass administrative assistant Ginny Hirhager after 17 years of service and Cass teacher assistant Sue Lyons after 6 years of service.

E. Public Comments

There were no public comments.

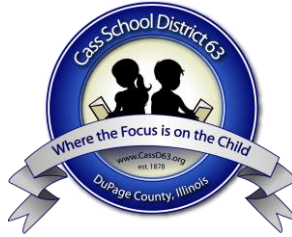
II. Consent Agenda

- A. Approval of the May 16, 2023 Meeting Agenda**
- B. Approval of the April 25, 2023 Meeting Minutes**
- C. Approval of the Budget, Cash Flow, Investment and Payroll Reports**
- D. Approval of the District Bills**
- E. Approval of Employee Resignations**

Mr. Cross announced that Cass Junior High band teacher Megan Duffy and Cass teacher assistant Carolyn Rundell have submitted resignations effective at the close of the 2022-23 school year. Mr. Cross pointed out the new format to the investment schedule so the Board can easily review all investment holdings and rates of return.

Member Green moved and Member Wyent seconded a motion to approve the Consent Agenda.

Roll Call Vote – Aye: Member Green, Member Wyent, Member Marinelli, Member Mitha, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

III. Reports, Updates and Informational Items

A. Administrative Reports

The principal reports were provided by Dr. Anderson and Mrs. Marcinkewicz who gave updates on the end of the year activities at Concord Elementary and Cass Junior High.

Mr. Cross highlighted staff appreciation week celebrations including a pizza lunch provided by CARE as well as treats and surprises for staff throughout the week. The Board provided lunch from Tommy R's. Additionally, the Kasprovicz family generously provided t-shirts to our staff that said "Every day should be teacher appreciation day".

Mr. Cross added that CARE grants have been approved. He then took a moment to thank the District bus drivers and shared that all of our bus drivers will be given a picture with their students taken just outside their buses as a token of appreciation. Mr. Cross also reviewed the monthly enrollment report.

B. First Reading of Recommended Board Policy Updates

Mr. Cross reviewed the recommended board policy updates highlighting the new requirements for staff hired after July 1 in response to Faith's Law. The Board will be asked to consider these policies for approval at the June 20, 2023 meeting.

C. Update Regarding School Lunch Program Recommendations

Mr. Cross noted that the vendor that the District was most interested in came in at a cost that was too high for us to consider. He is working with one or two other potential vendors with the hope of providing the Board with a recommendation at the June meeting.

D. Presentation of the Tentative Amended Budget

Mr. Cross explained that the District had unexpected expenditures in the transportation fund for students with special needs who are bused outside of the district, and that the District also has to amend the budget to account for the addition of our capital projects fund after the successful passage of the



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

referendum. After reviewing the changes, the Board will be asked to approve the tentative amended budget for public review, and then establish a hearing date to be conducted during the June Board meeting.

E. Update and Discussion Regarding Facility, Safety, and Security Projects

Mr. Cross reviewed the work that will be taking place during the summer which includes the HVAC project for three classrooms at Concord, replacement of the phone systems, and installation of the BluePoint security system.

IV. Recommended Action Items

A. Employment of Recommended Personnel

Member Wyent moved and Secretary Tanouye seconded a motion to approve Daniel Murphy for the position of Band Teacher at the start of the 2023-24 school year.

Voice Vote – Aye: Member Wyent, Secretary Tanouye, Member Green, Member Marinelli, Member Mitha, and President Johnson. Nay: None. Motion carried 6 to 0.

B. Approval of Tentative Amended Budget for Fiscal Year 2023

Member Marinelli moved and Member Green seconded a motion to approve the tentative amended budget for fiscal year 2023.

Voice Vote – Aye: Member Marinelli, Member Green, Member Mitha, Member Wyent, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 6 to 0.

C. Approval of Date, Time and Location for the Fiscal Year 2023 Budget Hearing

Member Wyent moved and Member Marinelli seconded a motion to approve the fiscal year 2023 budget hearing for Tuesday, June 20, 2023 at 7:00 p.m. in the district community room.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

Voice Vote – Aye: Member Wyent, Member Marinelli, Member Green, Member Mitha, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 6 to 0.

D. Authorization to Secure Procurement of Vendor for School Lunch Program Services

No action taken.

E. Approval of Board of Education Committees and Appointments

Member Mitha moved and Member Green seconded a motion to approve the Board of Education committees and appointments.

Voice Vote – Aye: Member Mitha, Member Green, Member Marinelli, Member Wyent, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.

F. Adoption of Resolution for Appointment of SASSED Board Membership

Member Wyent moved and Member Marinelli seconded a motion to adopt the resolution for appointment of SASSED board membership.

Voice Vote – Aye: Member Wyent, Member Marinelli, Member Green, Member Mitha, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.

G. Approval of 2023-24 Special Education Transportation Contract with Sunrise

Member Marinelli moved and Member Green seconded a motion to approve the 2023-24 special education transportation contract with Sunrise.

Voice Vote – Aye: Member Marinelli, Member Green, Member Mitha, Member Wyent, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

H. Adoption of Resolution Regarding Declaration and Sale of Surplus Equipment

Mr. Cross explained that due to the District contract with Sunrise for transportation services beginning with the 2023-24 school year, the District should look to sell some of its bus fleet. This resolution allows the District to move forward with identifying potential buyers and selling the buses.

Member Marinelli moved and Member Wyent seconded a motion to adopt a resolution regarding declaration and sale of surplus equipment.

Voice Vote – Aye: Member Marinelli, Member Wyent, Member Green, Member Mitha, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.

I. Approval of Recommended Contract for Web Hosting and Communication Services

Our current web hosting company has been bought by Finalsite. Finalsite has offered the opportunity to move to their platform for a low cost and after careful review, the recommendation is to contract with Finalsite for web hosting and communication services.

Member Marinelli moved and Member Mitha seconded a motion to approve the recommended contract with Finalsite for web hosting and communication services for 2023-24 through 2027-28.

Voice Vote – Aye: Member Marinelli, Member Mitha, Member Green, Member Wyent, Secretary Tanouye and President Johnson. Nay: None. Motion carried 6 to 0.

V. Conclusion

A. Public Comments

Student Calvin Tanouye stated that he is glad the district is making a change to improve the website.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, May 16, 2023

Katie Fujiura thanked the Board for the Teacher Appreciation Week lunch. She added her appreciation to the Board and noted how great it has been to work with everyone.

B. Board Member Comments

Mr. Wyent expressed his appreciation to Katie Fujiura and noted that she has not only been an asset for his family personally, but also to the school district as a whole.

Mrs. Tanouye noted the years of institutional knowledge that we are losing with this group of retirees this year.

VII. Adjournment

Member Wyent moved and Member Green seconded a motion to adjourn this Board of Education Meeting of May 16, 2023 at 8:18 p.m.

Voice Vote – Aye: Member Wyent, Member Green, Member Marinelli, Member Mitha, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 6 to 0.

Lana Johnson, Board of Education President

Attest: _____
Urszula Tanouye, Board of Education Secretary