



CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

Minutes of the Regular Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; Held at Cass Junior High School at 7:00 P.M. on the 27th Day of September, 2022.

I. Welcome and Call to Order

The meeting was called to order at 7:04 p.m.

A. Pledge of Allegiance

B. Roll Call

Upon roll being called, the following members answered present: President Shelly Camden, Secretary Alice Esposito and Members Lana Johnson, Rinku Patel, Urszula Tanouye and Steve Wyent.

Also in attendance: Mark R. Cross, Superintendent, Laura Anderson, Concord Elementary Principal and Gayle Wilson, Recording Secretary and Administrative Assistant to the Superintendent

C. Recognition of Audience, Announcements and Correspondence

President Camden welcomed the following guest: Sada Williams, David Melthiel, Katie Fujiura, Domina Tingos and Shelby Riha

D. Public Comments

Sada Williams expressed her concern over her understanding of the winter outside clothes policy during lunch time at Concord. President Camden explained that the board does not get involved with a policy of that nature and she is welcome to discuss the matter with Principal Anderson.

II. Consent Agenda

A. Approval of the September 27, 2022 Regular Meeting Agenda

B. Approval of the August 16, 2022 Regular Meeting Minutes

C. Approval of the August 16, 2022 Closed Meeting Minutes

D. Approval of the Budget, Cash Flow, Investment and Payroll Reports

E. Approval of the District Bills



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

Secretary Esposito moved and Member Patel seconded a motion to approve the Consent Agenda to include additional bills as presented.

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Johnson, Member Tanouye, Member Wyent and President Camden. Nay: None. Motion carried 6 to 0.

III. Public Presentation and Hearing for the Fiscal Year 2023 Budget

Secretary Esposito moved and Member Wyent seconded a motion to open the public hearing for the fiscal year 2023 budget.

Roll Call Vote – Aye: Secretary Esposito, Member Wyent, Member Johnson, Member Patel, Member Tanouye and President Camden. Nay: None. Motion carried 6 to 0.

Mr. Cross reviewed details of the budget, which includes an estimated deficit of just over \$375,000. He stated that while FY22 ended with a surplus, the FY23 deficit is expected and it could grow as the district manages inflation, facility-related expenses and other needs of the district. As with the initial review of the budget last month, Mr. Cross emphasized that the biggest concern for the budget is managing the replacement of the district's HVAC units over time if the November referendum is unsuccessful. He added that the district will continue to be smart and conservative with spending and do everything possible to stay within budgeted expenditures.

Mrs. Camden opened the hearing to public questions.

Sada Williams asked if there is possibility for a partnership with Argonne National Laboratories. Mr. Cross expressed that he is interested in building any potential partnerships of this nature in the future.

With no further questions, Mrs. Camden called for a motion to close the hearing.

Member Johnson moved and Member Wyent seconded a motion to close the public hearing for the fiscal year 2023 budget.



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

Roll Call Vote – Aye: Member Johnson, Member Wyent, Member Patel, Member Tanouye, Secretary Esposito and President Camden. Nay: None. Motion carried 6 to 0.

IV. Reports, Updates and Informational Items

A. Administrative Reports

Dr. Anderson shared that things are going well at the start of this school year. The focus is on kindness and students get tickets when they are caught being kind that they then put into a jar in the school office. This has been a successful program and the students are enjoying it. She added that the new Concord STEM program has been going really well and they are excited to see how it progresses over the school year.

B. CARE Reports and Grant Funding

Lana Johnson noted that Trivia Night is coming up on October 14 and that CARE is starting its front row seat raffles at concerts throughout the year.

C. 2022-23 School Year Enrollment

Mr. Cross noted that there is a slight dip in enrollment from last year but enrollment over the last 12 years is very stable.

D. Annual Report of Contracts Exceeding \$25,000

Mr. Cross presented the annual report of contracts exceeding \$25,000 which is now posted on the District's website.

E. Annual Reports of Salary, Compensation and Benefits

Mr. Cross presented the annual salary, compensation and benefits report which is required under Public Acts 97-609 and 96-0266 and is now posted on the District's website.

F. Update Regarding Federal Impact Aid Advocacy and Funding

Mr. Cross updated the Board on the school district's advocacy for federal impact aid funding, which the district receives due to Argonne National Laboratory. He shared that Argonne is federally owned property that makes up 37 percent of our school district's total property and since federal land is not taxed and local real estate taxes are the primary source of school funding, this has a huge impact in Cass School District 63.



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

The district's most recent fiscal year payment was \$423,933, but if the District were fully funded under the formula, it would receive \$5,272,197. Currently, Cass 63 gets about 8 cents on the dollar of what it would receive if this land were taxable. Mr. Cross explained that it is important for the school district to continue to advocate in order to maintain this funding.

G. Presentation of School Maintenance Matching Grant Application

Mr. Cross reviewed the School Maintenance Matching Grant Application that, if approved, will match up to \$50,000 of dollars spent related to school maintenance. He noted that while the application shown is toward improvement of the HVAC units at Concord Elementary, if it makes more sense to apply this towards security considerations, he will bring this before the Board again next month with an updated proposal.

H. Update and Discussion Regarding Facility Plans for Safety, Security and Replacement of Heating, Ventilation and Air Conditioning Systems

Mr. Cross shared that in addition to the HVAC units, there are many safety and security items that are also in dire need of replacement or improvement including, an increase in the number and quality of interior and exterior surveillance cameras, a modernized intercom and internal communication system, replacement of the current phone system, replacement of the current fire alarm system, installation of security features at the main entrances, possible installation of the BluePoint System, a high-level notification system for in the event of an extreme emergency. The Board supported the specific recommendations and Mr. Cross will share more details regarding the BluePoint System in particular at next month's meeting.

V. Recommended Action Items

A. Acceptance of Resignations

Member Wyent moved and Member Johnson seconded a motion to accept the resignation of Justin Iglesias, effective September 23, 2022.

Roll Call Vote – Aye: Member Wyent, Member Johnson, Member Patel, Member Tanouye, Secretary Esposito and President Camden. Nay: None. Motion carried 6 to 0.



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

B. Adoption of Fiscal Year 2023 Budget

Secretary Esposito moved and Member Patel seconded a motion to adopt the Fiscal Year 2023 Budget.

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Johnson, Member Tanouye, Member Wyent and President Camden. Nay: None. Motion carried 6 to 0.

C. Election of Board of Education Vice President

Mrs. Camden called for any nominations for the Vice President seat vacated by Kent Absalonsen. Mr. Wyent nominated Lana Johnson. There were no further nominations.

Member Wyent moved and Secretary Esposito seconded a motion to appoint Lana Johnson as Board Vice President effective immediately.

Voice Vote – Aye: Member Wyent, Secretary Esposito, Member Johnson, Member Patel, Member Tanouye and President Camden. Nay: None. Motion carried 6 to 0.

D. Approval of School Maintenance Grant Application

Member Patel moved and Member Tanouye seconded a motion to approve the School Maintenance Grant Application.

Roll Call Vote – Aye: Member Patel, Member Tanouye, Member Wyent, Secretary Esposito, Vice President Johnson and President Camden. Nay: None. Motion carried 6 to 0.

E. Establishment of Date, Time and Location of Special Board Meeting

Secretary Esposito moved and Vice President Johnson seconded a motion to establish Monday, October 24 at 6:00 pm for a special Board meeting.

Voice Vote – Aye: Secretary Esposito, Vice President Johnson, Member Patel, Member Tanouye, Member Wyent and President Camden. Nay: None. Motion carried 6 to 0.



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

F. Approval of Recommended District Concussion Oversight Team Members

Vice President Johnson moved and Member Wyent seconded a motion to approve the Recommended District Concussion Oversight Team Members

Roll Call Vote – Aye: Vice President Johnson, Member Wyent, Member Patel, Member Tanouye, Secretary Esposito and President Camden. Nay: None. Motion carried 6 to 0.

G. Acknowledgement of Board of Education’s Role as DCFS Mandated Reporters

Member Patel moved and Member Tanouye seconded a motion to acknowledge their role as DCFS Mandated Reporters.

Roll Call Vote – Aye: Member Patel, Member Tanouye, Member Wyent, Secretary Esposito, Vice President Johnson and President Camden. Nay: None. Motion carried 6 to 0.

VI. Conclusion

A. Public Comments

There were no public comments.

B. Board Member Comments

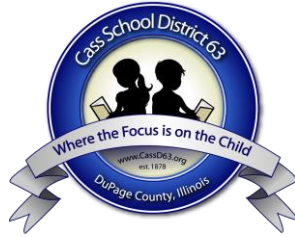
Rinku Patel congratulated Lana Johnson for being appointed Board Vice President.

Lana Johnson shared that she has been a part of the safety committee for some time and while she has always been impressed by the safety measures in place, she is happy to see the District work to keep improving those measures to ensure the safety of students and staff.

Steve Wyent thanked the administrators for taking the time to research and visit other sites to look for the best ways to upgrade our safety and security.

VII. Closed Session

Consideration of Appointment to Fill a Board of Education Vacancy



CASS SCHOOL DISTRICT 63

Board of Education Regular Meeting Minutes

Tuesday, September 27, 2022

Vice President Johnson moved and Member Patel seconded a motion to go into closed session at 8:50 p.m. for the purpose of consideration of appointment to fill a Board of Education vacancy.

Roll Call Vote – Aye: Vice President Johnson, Member Patel, Member Tanouye, Member Wyent, Secretary Esposito and President Camden. Nay: None. Motion carried 6 to 0.

The Board of Education returned to open session at 9:25 p.m.

VI. Adjournment

Secretary Esposito moved and Member Patel seconded a motion to adjourn this Regular Board of Education Meeting of September 27, 2022 at 9:26 p.m.

Voice Vote – Aye: Secretary Esposito, Member Patel, Member Tanouye, Member Wyent, Vice President Johnson and President Camden. Nay: None. Motion carried 6 to 0.

Shelly Camden, Board of Education President

Attest: _____
Alice Esposito, Board of Education Secretary