

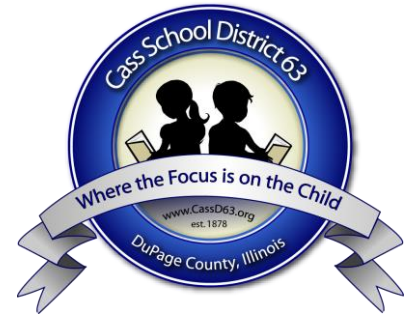
# ADMINISTRATIVE OFFICE

CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333  
331-481-4000 • Fax 331-481-4001 • [mcross@casd63.org](mailto:mcross@casd63.org)

*Mark R. Cross*

Superintendent of Schools



RE: Highly Qualified Teachers

Dear Parents/Guardians:

In accordance with ESEA Section 1111(h)(6) PARENTS RIGHT-TO-KNOW, please note that every parent of a student in a Title I school has the right and may request information regarding the professional qualifications of your child's classroom teacher. Concord Elementary School is a Title I school. This information regarding the professional qualifications of your child's classroom teacher includes, at a minimum, the following:

1. Whether the teacher has met state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certifications or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If at any time your child has been taught for four or more consecutive weeks by a teacher not highly qualified, the school will notify you.

If you have any questions, please do not hesitate to contact me at 331-481-4000 or at [mcross@casd63.org](mailto:mcross@casd63.org).

Sincerely,

*Mark R. Cross*

Mark R. Cross  
Superintendent

MRC/glw

## Concord Elementary School

Cass School District 63  
1019 Concord Place • Darien, Illinois 60561-5124  
331-481-4010 • Fax 331-481-4011 • [landerson@casd63.org](mailto:landerson@casd63.org)

*Laura Anderson, Ed.D.*

School Principal & District Director of Teaching & Learning

## Cass Junior High School

Cass School District 63  
8502 Bailey Road • Darien, Illinois 60561-5333  
331-481-4020 • Fax 331-481-4021 • [cmarcinkewicz@casd63.org](mailto:cmarcinkewicz@casd63.org)

*Mrs. Christine Marcinkewicz*

School Principal & District Director of Technology